

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**DECEMBER 18, 2018
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, December 18, 2018 at 7:00 p.m. at YAUFRR Headquarters, 50 Commons Drive, York, PA 17402

MEMBERS IN

ATTENDANCE: George Dvoryak, Treasurer, Springettsbury Township
Charles Wurster, Springettsbury Township
Lisa Wingert, Manchester Township
Dave Brosend, Manchester Township
Dan Rooney, Secretary, Spring Garden Township
Cara Beth Zortman, Spring Garden Township

MEMBERS NOT

IN ATTENDANCE: Austin Hunt, Chairman
Justin Tomevi, Vice Chairman, Springettsbury Township

ALSO IN

ATTENDANCE: Dan Hoff, YAUFRR Chief
Steve Hovis, Solicitor
Jean Abrecht, Stenographer

1. CALL TO ORDER

- A. Opening Ceremony
- 1. Pledge of Allegiance

DVORYAK Mr. Dvoryak called the meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

DVORYAK Mr. Dvoryak announced that an Executive Session was held immediately following the last meeting.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

- A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis noted that he had done some research concerning the Pension Board members. During the January meeting, a Resolution will be adopted appointing by name all the members of the YAUFRR Commission as members of the Pension Board.

- B. Daniel Hoff, Fire Chief

- HOFF** Chief Hoff reported that the draft advertisement was ready to begin advertising the apparatus to be sold.
- HOVIS** Solicitor Hovis clarified that the sealed bids for the apparatus will be awarded for the March meeting.
- ZORTMAN** Ms. Zortman questioned the Palmer dollhouse and whether it would be used for training purposes.
- HOFF** Chief Hoff responded that it is made out of OSB plywood. He described its height and noted that the construction is designed to show fire and smoke travel through a house based on various openings. By opening and closing different vents it demonstrates fire travel and the benefits of sealing off an area, such as recommending people to shut their bedroom doors at night for protection. He added that the dollhouse was in the apparatus bay for the board members to see. It could be used to train the public, as well as for some of the entry level volunteers and career staff for fire behavior lessons.
- BROSEND** Mr. Brosend suggested that perhaps it could be demonstrated to the board at some point.
- ZORTMAN** Ms. Zortman added that she would love to see it.
- HOFF** Chief Hoff indicated that would be great. He indicated that they will make that happen.
- WURSTER** Mr. Wurster asked if he had thought of putting up a You Tube video for that as well.
- HOFF** Chief Hoff responded that he had thought about it but they had just taken ownership of it within the last week and a half and they really hadn't done anything with it yet. He would like to do a You Tube video for YAUFRR and have it uploaded to the Facebook page and the website.
- WURSTER** Mr. Wurster responded that he understood that it's brand new.
- ZORTMAN** Ms. Zortman asked about the house donated by Tim Pasch.
- HOFF** Chief Hoff responded that the house sits behind the strip mall on Stoneridge Road. Mr. Pasch is preparing to do some construction there, and he has a demo permit for the beginning of January. He offered it to YAUFRR to do some training; breaking down doors and windows, running hose lines inside. The only thing YAUFRR won't be doing is live fire training as DEP frowns upon that.
- ZORTMAN** Ms. Zortman commented that it was an awesome opportunity. She asked if those opportunities come very often.
- HOFF** Chief Hoff responded that they come occasionally; maybe one or two a year. It just depends on the timing and whether the owner is willing to wait a few extra weeks to

allow the opportunity. He noted the last one was owned by Springettsbury, the Snowberger property on Mt. Zion Road, and a lot of training was done with that before it was torn down.

ZORTMAN Ms. Zortman indicated that it was a really nice opportunity that caught her eye.

WINGERT Ms. Wingert noticed that Ms. Crawford had not responded back to Chief Hoff. She questioned whether this was an internship through a college.

HOFF Chief Hoff responded that Ms. Crawford was an intern. He indicated he had tried numerous ways to contact her but had not had any success. He wasn't sure if she had changed all her contact information and forgot to pass that along. The good news is that YAUFRR is not out anything except some video footage that she did take, which obviously can be recreated. It is disappointing.

WINGERT Ms. Wingert asked if she was a Suburban or Central graduate.

HOFF Chief Hoff responded that she graduated from Central. He hoped to check during Christmas break to contact her.

WURSTER Mr. Wurster noted he had just found her Facebook page, if it is her, from York, PA.

HOFF Chief Hoff indicated he would try to find her on Facebook.

5. ACCOUNTS PAYABLE

A. Payable Listing as of November 30, 2018

**MS. WINGERT MOVED TO APPROVE PAYABLE LISTING OF NOVEMBER 30, 2018.
MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

WINGERT Ms. Wingert noted that she would not be present in January or February. However, during February she could call and be present via Skype.

DVORYAK Mr. Dvoryak added that during the week of January 6th he would be out of town, which means if any bill pay is needed that week, a backup for approval will be needed.

8. COMMITTEE REPORTS

A. Volunteer Committee.

HOFF Chief Hoff reported that the next meeting of the Joint Volunteers is in January.

HOFF Chief Hoff reported that a vehicle had been stolen from Grantley Fire Company during November. Joe Myers, the operations manager there for EMS, apparently had just pulled up on the ramp and ran in to get some gear, left the vehicle sitting out front running and someone took it. It was found several days later wrecked in York City.

8. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes: November 20, 2018 – Fire Commission Meeting

ROONEY Mr. Rooney commented that Ms. Wingert was Face Timed in during November. He asked whether she should be included in the attendance.

HOVIS Solicitor Hovis responded that she would not be considered for Quorum but could be considered a voting member; however the minutes should say that she attended via Face Time.

MR. ROONEY MOVED TO APPROVE THE MINUTES WITH THE CLARIFICATION THAT MS. WINGERT WAS PRESENT VIA FACE TIME. MS. WINGERT WAS SECOND. MOTION CARRIED. MR. WURSTER ABSTAINED AS HE WAS NOT PRESENT.

11. OLD BUSINESS

HOFF Chief Hoff reported that he and four others traveled to South Dakota to see the new apparatus. He stated that the engines look great, and there were a few adjustments to make. Each member of the team reviewed a specific area of the apparatus, i.e. the paint job and the coatings, the pump, the chassis, etc. Each one drilled down, and Chief stated he was very happy with the performance of the men. They were very satisfied with the product that is coming.

Chief Hoff reported that, with regard to this year's budget, a day or so after Lisa did the last check run for 2018, she received the invoice for Manchester Township to cover the pension costs. She plans to ask Jamie for a regular check that would need signed so that she could get that cleared instead of waiting for the next check run to come which goes into January. He mentioned it so that the board members won't be surprised if there is a need for a signature or two in a few days.

12. NEW BUSINESS

A. Approval – 2019 Holiday Schedule

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HOFF Chief Hoff reported that the Holiday Schedule is a 10-day schedule. This year they removed President's Day and added the day after Independence Day since it falls on a Thursday. Chief Hoff stated that as far as the Fire Pension Meeting Schedule, a presentation would be done during the May and November meetings. Four meetings will be advertised as in the past.

B. Approval – Advertisement of 2019 Fire Commission Meeting Schedule.

C. Approval – Advertisement of 2019 Fire Pension Meeting Schedule

MR. ROONEY MOVED FOR APPROVAL TO ADVERTISE THE 2019 FIRE COMMISSION MEETINGS AND THE 2019 FIRE PENSION MEETING SCHEDULE. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

HOFF Chief Hoff mentioned that the guys are handling donations for the Christmas charity again. They have done a magnificent job. In addition to over \$1,000 that they collected within the ranks, they have received support from Grocery Outlet, Northgate Mall, BFBE fire extinguishers, donations of Hershey Park tickets, \$150 in shoes, Rombergers Appliances donated a dryer to a family, Strinestown Fire Company donated Christmas trees, along with three bikes were donated.

ZORTMAN Ms. Zortman commented that it was fabulous.

HOFF Chief Hoff stated that they had received a really nice letter from BFPE praising the work that was done. If anyone wanted to chip in, he would make sure Chris gets it tomorrow.

13. ADJOURNMENT

DVORYAK Mr. Dvoryak adjourned the meeting at 7:18 p.m. He wished everyone a Happy Holiday.

Respectfully submitted,

Signature on file at YAUFRR Headquarters

Dan Rooney
Secretary

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