

The York Area United Fire and Rescue Commission held a Special Meeting on Tuesday, September 15, 2015 at 6 p.m. at YAUFRR Headquarters, 50 Commons Drive, York, PA 17402

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman
Austin Hunt
John Fullmer
Kathleen Phan
Cara Beth Zortman

MEMBERS NOT

IN ATTENDANCE: Mark Swomley
Eric Lehmayr

ALSO IN

ATTENDANCE: Robert McCoy, YAUFRR Chief
Steve Hovis, Solicitor
Sandy Ratcliffe, YAUFRR
George Schwartz, Spring Garden Police Chief
Tom Warman, Spring Garden Township
Don Eckert, YAUFRR
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

SCHENCK Chairman Schenck called the meeting to order and led the Pledge of Allegiance.

2. INTRODUCTION AND PURPOSE BY CHAIRMAN SCHENCK

SCHENCK Chairman Schenck stated that, as required by the Charter Agreement, the meeting was the Joint Meeting of the York Area United Fire and Rescue Commission with its purpose to review the proposed 2016 Budget. He noted that it is an advertised public meeting, and there will be a time for public comment. He asked Chief McCoy and Ms. Ratcliffe to present the 2016 proposed budget.

3. 2016 BUDGET PRESENTATION

A. Chief McCoy and Sandy Ratcliffe

MCCOY Chief McCoy welcomed the attendees and noted that the information to be presented had been forwarded to the participating municipalities. He stated that the two townships remain at a 60/40 funding split and YAUFRR is entering its

ninth year as a regional fire department. The year 2016 will be the sixth straight year that YAUFRR will be returning fund balance to the municipalities. He reported that they continue to work with Manchester Township to further expand the merger, which will include bringing representation on to the board, as well as transfer of operational funds. The category of Affiliate Member was established. YAUFRR will continue to work on the Strategic Plan Implementation, as well as the establishment of the meeting room at Station 89-1 as the township's Emergency Operation Center, part of the larger goal of combining the Emergency Management responsibilities among the three townships.

MCCOY Chief McCoy continued providing an overhead PowerPoint of the Proposed 2016 Budget Summary.

- Total Expenses \$5,099,400; Revenue that YAUFRR received directly, \$540,356; Revenue from the Townships, \$4,559,044.
- Budget Expense Comparison: 2016 Salaries and Benefits, \$4,280,850; Operating Expenses, \$818,550; Total Expenses is \$5,099,400.; less the Springettsbury Township Unemployment/Pension Liability, \$115,549. Total less expenses and reimbursements: \$4,983,851, a 3% increase from the previous year.
- Highlighted Changes – Budgeted Expenses: Wages and Benefits, 3% increase; Salaries for Admin, \$15,000; Salaries, Fire Protection \$53,000; Retirement Insurance \$32,700; Workers Comp, \$9,031; Insurance and Benefits, \$21,945; Pension, \$22,557. Operating Expenses, 2% Increase; Insurance, \$10,800; Repair and Maintenance \$11,500.
- Highlighted Changes – 2014 Actual vs. 2016 Budget: Wages, Benefits, \$3,902,000 versus \$4,280,000 this year showing a 9.7% increase for three years. Operating Expenses, Total cost in '14: \$1,090,000 versus \$818,000 2015 budgeted. Total expense, \$4,993,000 versus \$5,099,000, a 2% actual increase from 2014 actuals.
- 2016 Projected Expense Allocation – Operating Expenses, 16% of the department's budget. Salary and benefits, 84%. Revenue sources, 3% from Miscellaneous Revenue. The Pension MMO is 5%; Springettsbury Township Unfunded Liability, 2%. Note: the Unfunded Liability and the MMO are major components.
- Prior Inter-Governmental Revenues – Before the Fund Balance is applied, Springettsbury, \$2,636,918; Spring Garden, \$1,757,946. Unassigned fund balance after the 2014 audit was \$635,639. Budget retention policy indicates anywhere between 3 and 5%; selection in the past has been 4%.
- Fund Balance Return – Total Refund is \$431,663.

- Township Contributions – Springettsbury, \$2,476,428; Spring Garden, \$1,650,953.

B. Comments from Joint Board

SCHENCK Chairman Schenck asked for a benchmark data response to individuals who need convinced that YAUFRR is working. Springettsbury's budget increased during the YAUFRR timeframe by roughly 5%. YAUFRR's cost would rise slightly more slowly than Springettsbury's. Divide \$2,393,000 by \$2,476,000, that figure is the percentage increase over that period of time over six years, 3.4% roughly.

FULLMER Mr. Fullmer stated that the total YAUFRR spent was between \$4.8 million in 2010 and it is proposed to spend \$4.127 in 2015, which indicates it is going down over that period of time.

MCCOY Chief McCoy noted the importance of the contract that is in place. There are items that have not taken place with retirements that will provide some long-term savings. There is a new wage scale in place as well. Taking a number of things into consideration, it may take 15 to 20 years to really see the long-term benefits and successes.

SCHENCK Chairman Schenck noted the chart on Wages and Benefits Actual 2014 versus 2016, which showed 9.7%.

MCCOY Chief McCoy indicated that it is a three-year mark of Actual versus Budget; however, raises have been at 3%, along with additional longevity increases.

FULLMER Mr. Fullmer added that an explanation should break out between salaries and all the benefits with insurance and Workman's Comp, etc.

MCCOY Chief McCoy responded that the health benefits, for budgeting purposes, are factored at 10%. The IIC recommended budgeting at 8-10%, and several municipalities last year did close to a 20% increase. He stated that insurance alone is topped at \$1,028,000 in the budget; at least 25% of the budget. He noted that a break down could be added to the slide for clarity.

RATCLIFFE Ms. Ratcliffe mentioned the matter of State Aid not included in the budget, which will amount to a check for approximately \$100,000.

WARMAN Mr. Warman commented that one could look affirmatively at the longevity of township staff having to deal with personnel issues, the toll and the time that it took, which is now being managed professionally instead.

MCCOY Chief McCoy presented the 2016 to 2020 Capital Budget. Highlights of his discussion follows:

- 1/1/16, Capital Reserve Fund Balance: \$35,956. Expenses projected are room upgrade for Emergency Operations Center at \$20,000 and hose at \$10,000; Total Expenses are \$30,000 to be covered under Capital Reserve. Balance remaining: 5,956.
- 1/1/2017, Capital Plan Proposed: Hose and an SUV to replace the 2006; if still in good shape it could be pushed to another year.
- 2020/2022, Replacement of YAUFRR ladder truck, up to \$1.2 million.

Chief McCoy stated that after 2016 the Capital Fund will need to be funded. They hope to sell the Grumman for approximately \$8,000, \$10,000.

C. Comments from Citizens

SCHENCK Chairman Schenck opened the floor for public comments; however, there were none.

4. ACTION ON PROPOSED BUDGET

MS. PHAN MOVED TO ACCEPT THE PRESENTATION AND FORWARD SAME TO BOTH SPRINGGETTSBURY AND SPRING GARDEN TOWNSHIPS. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

5. ADJOURNMENT

TOM WARMAN MOVED TO ADJOURN THE SPECIAL BUDGET MEETING. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

SCHENCK Chairman Schenck adjourned the meeting at 6:49 p.m.

Respectfully submitted,

Signature on file at YAUFRR Headquarters

John Fullmer
Secretary

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