

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**MARCH 19, 2024
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, March 19, 2024 at 7:00 p.m. at YAUFRR Headquarters, 50 Commons Drive, York PA

MEMBERS IN

ATTENDANCE: Dan Rooney, Chairman, Spring Garden Township
Deb McCune, Vice Chairperson, Manchester Township
Craig Miller, Manchester Township (Zoom)
Thomas Gwilt, Secretary, Spring Garden Township
Mark Swomley, Citizen-At-Large
Charles Wurster, Springettsbury Township (Alternate for George Dvoryak)
Don Bishop, Springettsbury Township

NOT PRESENT: George Dvoryak, Springettsbury Township

ALSO IN

ATTENDANCE: Daniel Hoff, YAUFRR Chief
Stephen Hovis, Solicitor
Lester Rhoads, III, YAUFRR
Bob Gundlach, YAUFRR
Paul Grubbs, YAUFRR
Jerry Stroble, YAUFRR
Sue Sipe, Stenographer

CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

ROONEY Chairman Rooney called the meeting to order. He led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

ROONEY Chairman Rooney announced there were no Executive Sessions held since the last meeting.

3. PUBLIC COMMENT

There was none.

4. MANAGEMENT/ATTORNEY REPORTS

A. Solicitor Steve Hovis

HOVIS Solicitor Hovis stated he had no additional report.

B. Daniel Hoff, Fire Chief

HOFF Chief Hoff mentioned financial interest forms for 2023 Board Members and Alternates need to be completed and submitted to Mrs. Einsig by the May deadline.

5. ACCOUNTS PAYABLE

A. Payable Listing as of February 29, 2024

MS. McCUNE MOVED TO APPROVE THE PAYABLE LISTING AS OF FEBRUARY 29, 2024. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none.

7. COMMUNICATION FROM COMMISSIONERS

BISHOP Mr. Bishop referred to the upcoming discussion for the Remote Participation Policy and asked if there were other policies to be aware of which govern the YAUFRC Commission.

HOVIS Solicitor Hovis indicated there are various policies which have been adopted over the years which he did not believe were codified but are binding.

HOFF Chief Hoff indicated there was a credit card policy which is included in the policy manual. He also noted the fund balance policy was not formally adopted but was included in the audit in the past. Chief Hoff stated he would research the matter for any unspecified policies and report back to the Commission.

8. COMMITTEE REPORTS

A. Volunteer Committee

GRUBBS Mr. Grubbs stated the Committee met during the past month and will hold an additional meeting this week. He thanked Chief Hoff for taking the lead in submitting the paperwork for the County property tax reimbursement for the volunteers.

HOFF Chief Hoff reported on the billboard signs which are posted in various areas of the County. He noted Lamar Advertising is continuing to post the signs when there are billboard openings. Chief Hoff reported they currently have three new volunteers in training.

B. Personnel Committee

McCUNE Ms. McCune reported Chief Hoff received the PMRS agreement which he forwarded to her for review.

9. RESOLUTIONS AND AGREEMENTS

A. Adopt: 2024-01 YAUFRR Pension Board Appointments

MR. GWILT MOVED TO ADOPT THE 2024-01 YAUFRR PENSION BOARD APPOINTMENTS. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY PASSED.

10. APPROVAL OF MINUTES – FEBRUARY 20, 2024 COMMISSION MEETING

MR. SWOMLEY MOVED TO APPROVE THE MINUTES OF FEBRUARY 20, 2024 FOR THE COMMISSION MEETING AS AMENDED. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY PASSED.

11. OLD BUSINESS

A. Discussion/Approve: Apparatus Financing Options

HOFF Chief Hoff indicated he met with Solicitor Hovis to discuss how to memorialize the general consensus on behalf of the Townships regarding financing the apparatus purchase.

HOVIS Solicitor Hovis stated the agreement was not to proceed with the financing proposal, but the municipalities will pay their obligation as it becomes due. He presented two resolutions to be adopted by this Board indicating their agreement to approve the purchase and adopt the two purchase agreements – one from Sutphen and the other from Glick. This identifies that the entire purchase price would be \$5,655,590.52 which includes some miscellaneous equipment to be added to the apparatus. There also will need to be an obligation from each of the municipalities which indicates when these become due and owed, they will be paid. This is anticipated for February 2027 for the first two apparatus and the last two following within 12 months.

Solicitor Hovis indicated the charter agreement indicates if there is a lease or financing transaction that obligates a payment beyond the current fiscal year, YAUFRR can enter into it if 75% of the municipalities adopt the resolution authorizing that obligation. He prepared a draft resolution for the municipalities' consideration.

Solicitor Hovis recommended the Commission members review the resolution with their municipality, after which the resolution will be added to the YAUFRR agenda for approval.

B. Discussion: Full-Time Non-Union Staff PMRS Cash Balance Plan

McCUNE Ms. McCune confirmed the plan was received and the Personal Committee needs to review it prior to the next meeting.

C. Discussion: Remote Participation Policy

HOFF Chief Hoff stated he distributed the current policy in effect through YAUFRR.

A lengthy discussion was held with the conclusion to agree a quorum needs to be in place in person at the meeting and Board members can attend remotely, as long as there is two-way communication. Solicitor Hovis indicated he would draft the resolution for the next meeting.

D. Other Old Business

McCUNE Ms. McCune stated at the last meeting when discussing the duties of the Treasurer , it was noted an inquiry was needed as to banking regulations with the depository. Ms. McCune indicated Ms. Einsig checked with the bank who indicated they have no regulations in that regard, it would be at the discretion of YAUFRR.

Discussion was held and it was decided if the Treasurer is not available to approve the checks, another member of the Commission could approve them. Solicitor Hovis will provide the resolution at the next meeting.

12. NEW BUSINESS

There was none.

13. ADJOURNMENT

ROONEY Chairman Rooney adjourned the meeting at 8:06 p.m.

Respectfully submitted,

Signature on file at YAUFRR Headquarters

Thomas Gwilt
Secretary/ses