

**YORK AREA UNITED FIRE AND RESCUE COMMISSION  
REGULAR MEETING**

**JUNE 18, 2024  
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, June 18, 2024 at 7:04 p.m. at YAUFRR Headquarters, 50 Commons Drive, York PA

**MEMBERS IN**

**ATTENDANCE:** Dan Rooney, Chairman, Spring Garden Township (via Zoom)  
Deb McCune, Vice Chairperson, Manchester Township  
Thomas Gwilt, Secretary, Spring Garden Township  
David Detwiler, Spring Garden Township  
Mark Swomley, Citizen-at-Large  
George Dvoryak, Springettsbury Township  
Don Bishop, Treasurer, Springettsbury Township

**NOT PRESENT:** Craig Miller, Manchester Township

**ALSO IN**

**ATTENDANCE:** Daniel Hoff, YAUFRR Chief  
Stephen Hovis, Solicitor  
Lester Rhoads, III, YAUFRR  
Paul Grubbs, YAUFRR  
Sue Sipe, Stenographer

**CALL TO ORDER**

A. Opening Ceremony

1. Pledge of Allegiance

**McCUNE** Vice Chairman McCune called the meeting to order. She led the Pledge of Allegiance.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**McCUNE** Vice Chairman McCune announced there were no Executive Sessions held since the last meeting.

**3. PUBLIC COMMENT**

**DETWILER** Mr. Detwiler expressed his appreciation for YAUFRR members attending the 50<sup>th</sup> Annual Hillcrest Block Party.

**4. MANAGEMENT/ATTORNEY REPORTS**

A. Solicitor Steve Hovis

**HOVIS** Solicitor Hovis stated he had nothing to add to his report.

B. Daniel Hoff, Fire Chief

**HOFF** Chief Hoff reported they received the letter from Local 2377 regarding collective bargaining, looking to set up the first meeting which will be an exchange of issues to be addressed.

Chief Hoff indicated Traditions Bank has indicated they need additional information from the Board members for the changes to the bank cards. He provided several options for the Board members to submit the information to the bank.

**5. ACCOUNTS PAYABLE**

A. Payable Listing as of May 31, 2024

**MR. DVORYAK MOVED TO APPROVE THE PAYABLE LISTING AS OF MAY 31, 2024.  
MR. GWILT WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS & CONTRACTS**

There were none.

**7. COMMUNICATION FROM COMMISSIONERS**

**BISHOP** Mr. Bishop asked about the Charter Agreement which indicates the treasurer is responsible for depositing all monies received by the Commission.

**HOVIS** Solicitor Hovis stated he will look into the matter.

**8. COMMITTEE REPORTS**

A. Volunteer Committee

**GRUBBS** Mr. Grubbs stated he is working on scheduling the next meeting to discuss an ongoing project.

B. Personnel Committee

**McCUNE** Ms. McCune reported they have not yet met this month to review job descriptions.

**9. RESOLUTIONS AND AGREEMENTS**

There were none.

**10. APPROVAL OF MINUTES – MAY 21, 2024 COMMISSION MEETING**

**MR. SWOMLEY MOVED TO APPROVE THE MINUTES OF MAY 21, 2024 FOR THE COMMISSION MEETING AS AMENDED. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY PASSED.**

**11. OLD BUSINESS**

A. Discussion: YAUFR Policies

**HOFF** Chief Hoff indicated this was kept on the agenda to allow Commission members the opportunity to review the policies to determine any additional concerns or changes.

B. Discussion/Approve: Strategic Planning RFP

**HOFF** Chief Hoff stated he met with Solicitor Hovis and addressed the comments from the last meeting. The change in the proposal due date was moved to August 16, 2024.

**MR. DVORYAK MOVED TO ACCEPT THE STRATEGIC PLANNING RFP. MR. SWOMLEY WAS SECOND. MOTION UNANIMOUSLY PASSED.**

C. Discuss/Approve: YAUFR Commission Orientation Packet

**HOFF** Chief Hoff stated he received feedback from Mr. Dvoryak and Mr. Bishop and is working on incorporating their comments.

**SWOMLEY** Mr. Swomley referred to the responsibilities of the YAUFR Commission which identifies specific obligations as stated in the Charter Agreement. Mr. Swomley felt the language was ambiguous as to who actually has the responsibility and it is open to interpretation.

**HOVIS** Solicitor Hovis indicated they would verify the information. He noted in certain situations there is distinction as to what authority the Chief has in relation to the authority of the Commission.

**12. NEW BUSINESS**

A. Approve: 2025 YAUFR Budget Workshop and Joint presentation Dates

**HOFF** Chief Hoff noted the first review is scheduled for August 9, 2024 at 7:00 a.m. The purpose of the meeting is for the Board to provide feedback on the draft budget.

**BISHOP** Mr. Bishop commented the Charter Agreement refers to the Commission making a Budget presentation to the municipalities, which could provide an opportunity to discuss and update the municipalities.

**HOFF** Chief Hoff confirmed he does provide that opportunity to the municipalities when making the budget presentation.

**HOVIS** Solicitor Hovis advised when the Budget is presented at the August 17, 2024 Commission meeting it is advertised as a joint meeting on behalf of all the participating municipalities and YAUFRR.

**MR. BISHOP MOVED TO AUTHORIZE THE DATE OF AUGUST 9, 2024 AT 7:00 AM, TO BE ADVERTISED FOR THE BUDGET MEETING. MR. McCUNE WAS SECOND. MOTION UNANIMOUSLY PASSED.**

**13. OTHER BUSINESS**

**DVORYAK** Mr. Dvoryak referred to Chief Hoff's report in which he mentioned he received a letter from Greater York Local 2377

**HOFF** Chief Hoff indicated Local 2377 originally encompassed Springettsbury and Spring Garden. He noted their letter was a request to begin the negotiation process for collective bargaining.

**DVORYAK** Mr. Dvoryak commented about the prospect of changing resources dedicated to this contract, by offering township managers from Spring Garden and Springettsbury the opportunity to participate in the collective bargaining process.

Upon discussion, it was decided to add this topic to the agenda for the August meeting. Commission members for Springettsbury and Spring Garden will take it back to their meetings to determine their manager's participation.

**14. ADJOURNMENT**

**MCCUNE** Vice Chairman McCune adjourned the meeting at 7:45 p.m.

Respectfully submitted,

*Signature on file at YAUFRR Headquarters*

Thomas Gwilt  
Secretary/ses