

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**NOVEMBER 19, 2024
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, November 19, 2024 at 7:00 p.m. at YAUFRR Headquarters, 50 Commons Drive, York PA

MEMBERS IN

ATTENDANCE: Dan Rooney, Chairman, Spring Garden Township (via Zoom)
Deb McCune, Vice Chairperson, Manchester Township
Thomas Gwilt, Secretary, Spring Garden Township
Don Bishop, Treasurer Springettsbury Township
George Dvoryak, Springettsbury Township
Craig Miller, Manchester Township
Mark Swomley, Citizen-at-Large

ALSO IN

ATTENDANCE: Daniel Hoff, YAUFRR Chief
Walter Tilley, Solicitor
Captain Todd Evans, YAUFRR
Lester Rhoads, YAUFRR
David Detwiler, Spring Garden Township
Sue Sipe, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

ROONEY Chairperson Rooney called the meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

ROONEY Chairman Rooney announced an Executive Session would be held following the meeting to discuss personnel issues.

3. PUBLIC COMMENT

There was none.

4. MANAGEMENT/ATTORNEY REPORTS

A. Solicitor Tilley

Solicitor Tilley stated he had no additional report.

B. Daniel Hoff, Fire Chief

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HOFF Chief Hoff reported on November 20, 2024, Representative Carol Hill Evans will be attending a luncheon with members of the department at Station 894. He invited the Commission members to attend.

5. ACCOUNTS PAYABLES

A. Payable Listing as of October 31, 2024

MR. DVORYAK MOVED TO APPROVE THE PAYABLE LISTING AS OF OCTOBER 31, 2024. MR. GWILT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none.

7. COMMUNICATION FROM COMMISSIONERS

There were none.

8. COMMITTEE REPORTS

A. Volunteer Committee

EVANS Captain Evans reported the Committee is working on recruitment and retention of volunteers.

B. Personnel Committee

McCUNE Ms. McCune reported the committee will set a time to meet to review the job descriptions.

9. RESOLUTIONS AND AGREEMENTS

There were none.

10. APPROVAL OF MINUTES – OCTOBER 15, 2024

MR. GWILT MOVED TO APPROVE THE MINUTES OF OCTOBER 15, 2024 FOR THE COMMISSION MEETING AS PRESENTED. MR. SWOMLEY WAS SECOND. MOTION UNANIMOUSLY PASSED.

11. OLD BUSINESS

A. Discuss/Approve: Engagement of an ERISA and Employee Benefits Attorney to resolve issues in the transfer of the retirement plan from Mission Square to PMRS.

HOFF Chief Hoff stated when the Commission approved the cash balance plan for the administrative staff, they communicated with Missions Square for the need to transfer all full-time employee accounts to PMRS. Mission Square chose to transfer all monies out of that account to PMRS which included one former employee who severed ties with YAUFRR but had remaining money in the account. He noted the issue is both agencies are in a quandary since they do not have a way to process that account. In attempting to resolve the matter, Chief Hoff stated they enlisted the help from Solicitor Tilley.

TILLEY Solicitor Tilley stated his recommendation is to engage Mark Smith, from Barley-Snyder who is an ERISA attorney to address and resolve the situation.

MR. SWOMLEY MOVED TO ENGAGE MARK SMITH, ERISA ATTORNEY TO RESOLVE THIS ISSUE. MR. MILLER WAS SECOND. MOTION UNANIMOUSLY PASSED.

MR. SWOMLEY MOVED TO AUTHORIZE CHIEF HOFF TO SIGN THE ENGAGEMENT LETTER TO MARK SMITH. MR. GWILT WAS SECOND. MOTION UNANIMOUSLY PASSED.

- B. Discuss/Approve: Charter Agreement Amendment Framework and appoint a committee to make recommendations regarding charter amendments.

ROONEY Chairman Rooney suggested forming a committee to make recommendations regarding charter amendments to be brought back to the Commission and municipalities for discussion and review. He presented a proposal for appointing the Amendment Committee to consist of one representative for each municipality as well as other members who would compose a list of possible charter amendments to be presented to the Commission to provide feedback with a redline version to be presented at the December meeting. The process would be culminated at the February 2025 meeting with a charter agreement with a final proposal.

TILLEY Solicitor Tilley explained the Commission does not amend the charter but it would be the member municipalities who would vote to approve whatever amendments are proposed. He further noted the existing charter would have the redlines inserted and if approved, those changes would be noted with the new date the charter was amended.

Discussion was held regarding items suggested for inclusion, i.e., governance as well as other subjects identified within the charter to be revised or updated.

Discussion was held regarding the composition of the committee as to who would be included. It was suggested having the commission members discuss it with their Boards to determine who would be interested in being on the committee.

Discussion was held regarding changes in governance. It was noted this has been a topic of discussion for some time. It was suggested to have the governance topic, as well as other topics discussed at the Commission meeting, rather than forming a separate Committee.

Another recommendation was to review the topic of the financial allocation formulas for each Township to determine the appropriate ratio.

It was recommended to have the Commission members discuss these matters with their Township Boards to determine how to create a structure for looking at revisions to the charter agreement with ideas on how to move forward.

It was noted this topic will be included on the agenda for the YAUFR December 17, 2024 meeting.

12. NEW BUSINESS

There was none.

13. ADJOURNMENT

ROONEY Chairman Rooney adjourned the meeting at 7:51 p.m

Respectfully submitted,

Signature on file at YAUFR Headquarters

Thomas Gwilt
Secretary/ses